



CITY OF SOUTH SALT LAKE POSITION DESCRIPTION

Position Description:	Wastewater Operator
Department:	Public Works
Position Grade:	15-16
Supervisor:	Wastewater Division Manager
FLSA Status:	Non-exempt

POSITION SUMMARY

The Wastewater Operator reports to the Wastewater Division Manager and performs a variety of semi-skilled and skilled maintenance work on the sanitary sewer and storm sewer pump stations and collection systems.

ESSENTIAL RESPONSIBILITIES AND DUTIES

1. Maintain sewage and storm sewer pump stations
 - 1.1 Install, operate, maintain, troubleshoot and repair sewage and storm sewer pump stations, pumps, motors, grinders, generators and other equipment
 - 1.2 Schedule maintenance for equipment and complete the scheduled maintenance
 - 1.3 Troubleshoot electrical and mechanical equipment systems
 - 1.4 Maintain, inspect and clean all pump station buildings and grounds
 - 1.5 Operate and maintain gasoline and diesel engines, and backup power generator system
 - 1.6 Keep accurate records, i.e. charts and daily logs, of all maintenance and repairs
 - 1.7 Respond to lift station alarms and collection system emergencies after regular hours (on call)
 - 1.8 Daily inspection pump stations for irregular flows, noises, smells, vibrations and any operation malfunctions that could lead to an unexpected failure.
2. Maintain Sewer and Storm water Collection Systems
 - 2.1 Repair and/or replace cracked and/or broken sewer lines
 - 2.2 Locate area and uncover the damaged line
 - 2.3 Evaluate the problem and identify a solution
 - 2.4 Obtain appropriate repair supplies
 - 2.5 Cut out the damaged section of line and install new line
 - 2.6 Replace road base and prepare for asphalt finishing
 - 2.7 Clean and or inspect system pipes on a regular maintenance schedule
 - 2.8 Review inspection records, schedule repairs
 - 2.9 Clean, repair and or inspect sewer lines in emergency situations
3. Locating and marking City utilities
 - 3.1 Locates underground utilities
 - 3.2 Operates utility locating instruments
 - 3.3 Uses maps, as-built drawings and GIS equipment for line locations
 - 3.4 Maintains equipment and supplies inventory
4. Monitoring and Sampling
 - 4.1 Install flow metering equipment in designated manholes for capacity monitoring.
 - 4.2 Program meters for accurate collection

- 4.3 Collects data and verify data
 - 4.4 Programs and installs automatic sampling equipment from specified locations in collection system for billing.
 - 4.5 Oversees proper handling and analysis of samples
 - 4.6 Documents data and sends reports to Utility Billing and to Wastewater Division Manager and/or reporting authority.
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MINIMUM QUALIFICATIONS

EDUCATION, EXPERIENCE AND CERTIFICATIONS

- Graduation from high school or GED equivalent plus some specialized training in a closely related field, or any equivalent combination of related education and experience.
- Must possess a current Wastewater Works Operation or Collection System Certification Grade II or have the ability to obtain within one year.
- Must possess current FEMA/National Incident Management System certifications (NIMS) or have the ability to obtain within one year.
- Must obtain a valid Class B Commercial Driver's License (CDL), (including Tanker endorsement) within one year of date of hire.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES

1. Knowledge of various types of pumps, motors, pipes, valves, fittings, mapping and piping layouts and some knowledge of hydraulics.
 2. Skilled in the operation of backhoe, 10-wheeler, pumps, compactor and combination cleaning truck.
 3. Ability to operate and maintain equipment used in water maintenance and repair; ability to communicate effectively, verbally and in writing.
 4. Working knowledge of MS Word and Excel, office machine usage and computers.
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PHYSICAL DEMANDS/WORK ENVIRONMENT

The physical demands and work environment characteristics described here are representative of those that must be met or will be encountered by an employee while successfully performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to use hands and arms to operate objects, tools or controls. The employee is occasionally required to climb, balance, stoop, kneel, crouch or crawl. The employee is occasionally required to walk, sit and talk or hear. The employee must frequently lift and/or move up to 10 pounds, and occasionally lift weights up to 80 pounds. Specific vision abilities required by this job include close vision, color vision, depth perception and the ability to adjust focus

The employee occasionally works near moving mechanical parts. The employee occasionally works in outside weather conditions and is exposed to wet and/or humid conditions, fumes, or airborne particles, toxic or caustic chemicals, and risk of electrical shock. The employee is also occasionally required to work in confined spaces such as manholes, vaults, tanks, etc. The noise level in the work environment is usually loud in field settings, and moderately quiet in office settings.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of the specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description is subject to change by the employer as the needs of the employer and requirements of the job change.

YEARLY SALARY RANGE GRADE 15 \$32,030 - \$48,449

Starting wage based on experience. Move to Grade 16 upon obtaining Wastewater Certification

YEARLY SALARY RANGE GRADE 16 \$35,257 - \$53,335

CLOSING DATE: Open until filled

CITY APPLICATION MUST BE COMPLETED

Application available on website at www.sslc.com Completed application can be Email to HR@sslc.com or fax to 801-412-3276

CITY OF SOUTH SALT LAKE
220 EAST MORRIS AVENUE (2430 South)
2nd FLOOR
SOUTH SALT LAKE, UT 84115

FINAL APPLICANT MUST SUBMIT TO AND PASS A BACKGROUND CHECK AND DRUG SCREEN

EQUAL OPPORTUNITY EMPLOYER

This organization participates in E-Verify