



Human Resources
220 East Morris Avenue #200
South Salt Lake City, UT 84115-3200
Phone (801) 483-6062 Fax (801) 412-3276

October 18, 2022

PUBLIC NOTICE

The City of South Salt Lake is accepting applications from for the following

Deputy Fire Marshal

The Deputy Fire Marshal works under the direction of the Fire Chief, Deputy Fire Chief and Fire Marshal; performs a variety of technical and administrative work related to fire inspection and prevention.

ESSENTIAL RESPONSIBILITIES AND DUTIES

Under the guidance and supervision of the Fire Marshal, the Deputy Fire Marshal position shall have the ability to perform the following functions:

1. Reviews and approves site and building plans (commercial and residential) to assure compliance with all relevant codes and standards.
2. Coordinates plan reviews with building personnel to determine if review is needed.
3. Reviews and approves fire suppression, fire alarm and detection, life-safety system, electrical and mechanical system plans.
4. Schedules and conducts field inspections for all types of structures and remodels.
5. Inspects fire sprinkler systems, fire alarm systems, fixed fire extinguishing systems, engineered smoke management systems, and other elements of fire prevention or protection systems.
6. Provides support and training to field combat personnel to ensure that standard inspection procedures are implemented and followed.
7. Responds to and investigates potential code violations.
8. Meets with owners or tenants to review and explain code requirements.
9. Issues warnings, correction notices or citations in order to secure code compliance.
10. Establishes and maintains comprehensive records of all business transacted, such as complaints, inspections, investigations, notices served, and permits written.
11. Assists Fire Marshal in investigating fires and coordinating the activities of fire investigation.
12. Testifies and presents evidence in court and or administrative hearings.
13. Recommends and develops proposed fire prevention policies, procedures and codes.
14. Coordinates activities with other City departments including local, county, state, and federal agencies as appropriate.
15. Serves as the Fire Marshal in his/her absence.
16. Performs other duties as assigned.

MINIMUM QUALIFICATIONS

EDUCATION, EXPERIENCE AND CERTIFICATIONS

- Two (2) years' experience as a Fire Inspector OR five (5) years supervising fire company inspections; some coursework in fire prevention or equivalent combination of education and experience.
- Fire Inspector I certification within one (1) year of employment.
- Fire Code certified (ICC or NFPA) within two (2) years of employment.
- Fire Investigator I certification desired but not required.
- Must possess a valid state driver's license and positive record (Driving records will be checked in all 50 states).

PHYSICAL DEMANDS/WORK ENVIRONMENT

The physical demands of this position and work environment characteristics described are representative of those that must be met or will be encountered by an employee while successfully performing the essential functions of this job.

While performing the duties of this job, the employee is frequently required to lift or carry weight or exert forces of 25-50 pounds, stand, walk on even and uneven/rough ground and surfaces, twist or turn, reach objects from waist to shoulder and hold/grasp firefighting tools and appliances. The employee is occasionally required to lift or carry weight or exert forces of 50-100 pounds, run, sit, drive, balance, work at heights, climb stairs or ladders, bend/stoop, crouch/squat, crawl, kneel, work in awkward positions, reach from shoulder height to overhead, reach from waist to floor, have good extension and flexion, finger feel and operate foot controls.

Work is performed primarily in office, vehicle and outdoor settings, in all weather conditions, including temperature extremes, during day and night shifts. Work is often performed in emergency and stressful situations. The employee is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including bodily fluids, smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils.

The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually quiet in office settings and loud at emergency scene.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of the specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description is subject to change by the employer as the needs of the employer and requirements of the job change.

Grade 20

WAGE: \$26.87 – 40.64

CLOSING DATE: Open until filled

MUST COMPLETE CITY APPLICATION

Resumes submitted without application will not be considered.

Application available on website at www.sslc.gov

or apply in person

CITY OF SOUTH SALT LAKE

220 EAST MORRIS AVENUE (2430 South)

2nd FLOOR

FINAL APPLICANT MUST SUBMIT TO AND PASS A DRUG SCREEN

EQUAL OPPORTUNITY EMPLOYER