



Human Resources  
220 East Morris Avenue #200  
South Salt Lake City, UT 84115-3200  
Phone (801) 483-6028

July 28, 2023

## **PUBLIC NOTICE**

The City of South Salt Lake is accepting applications for the following position:

### **ENGINEER I**

Under the direction of the City Engineer, reviews, designs, and inspects a variety of related engineering projects. This is routine engineering work, requiring experience gained in an entry level position or appropriate graduate level study.

#### **ESSENTIAL RESPONSIBILITIES AND DUTIES**

1. Prepares designs for non-complex engineering projects in accordance with general engineering principles and South Salt Lake City Standards. Under direct supervision, you may be required to work on larger projects individually or as a member of a team.
2. Checks project plans, calculations, and project parameters. Investigates and corrects field problems and suggests extra work orders of relatively routine nature. Drafts project drawings and specifications.
3. May supervise engineering technicians actively involved in projects and may serve as project engineer on small projects.
4. Calculates pricing and payment amounts which should be made to contractors.
5. Prepares reports of work done and project status.
6. Assists with completion of appropriate project documents, bidding procedures and meets periodically with departmental staff to outline project status.
7. As a South Salt Lake City representative, may be required to meet with contractor's onsite or in office.
8. Performs other duties as assigned.

#### **EDUCATION, EXPERIENCE AND CERTIFICATIONS**

- Bachelor of Science degree in Civil Engineering or related engineering equivalent from a fully accredited college or university and one-year paid work experience in civil engineering.
- Engineer in training certificate.
- Valid Utah driver's license or driving privilege card.

#### **NECESSARY KNOWLEDGE, SKILLS, AND ABILITIES**

- Ability to utilize computers in engineering applications, prepare and present routine reports in written and oral form.

- Must be able to effectively communicate and work well with subordinates, supervisors, co-workers, contractors, and the general public.
  - Ability to perform field analysis and make correct engineering decisions.
- 

#### **PHYSICAL DEMANDS/WORK ENVIRONMENT:**

The physical demands and work environment characteristics described here are representative of those that must be met or will be encountered by an employee while successfully performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job in an office setting or during required outdoor work, the employee is occasionally required to sit, stand, walk, use hands to operate objects, tools, or controls, talk or hear. The employee is occasionally required to sit, climb, or balance, stoop or kneel. Outdoor work is subject to varying weather conditions. The employee occasionally works near moving mechanical parts and in precarious places and is occasionally exposed to disagreeable elements such as appearance of workplace, poor ventilation or uneven temperature.

---

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of the specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description is subject to change by the employer as the needs of the employer and requirements of the job change. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.

**Grade: 21**

**Hourly Salary: \$30.68- \$46.41**

**CLOSING DATE: Open until filled.**

#### **CITY APPLICATION MUST BE COMPLETED**

Application available on website at <https://southsaltlakecity.com>

or apply in person at

**CITY OF SOUTH SALT LAKE, 220 E MORRIS AVE, 2ND FLOOR (2430 South)  
2nd FLOOR**

**FINAL APPLICANT MUST SUBMIT TO AND PASS A BACKGROUND CHECK  
AND DRUG SCREEN**

**EQUAL OPPORTUNITY EMPLOYER  
THIS ORGANIZATION USES E-VERIFY.**